



School District #62

WestShore Centre for Learning & Training & Juan de Fuca Distributed Learning

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<http://www.learnforlife.ca/>

WESTSHORE SCHOOL CODE OF CONDUCT

Statement of Purpose

The staff at Westshore Centre for Learning and Training believes that this school provides a safe, purposeful, and respectful learning environment for all students. Consequently, and in accordance with the responsibilities assigned to it by the School Act and by the Board of Trustees, the school expects that students will actively participate, through effort and regular attendance, in their education program.

Expectations of student behaviour, school rules and School District 62 (Sooke) Board Policies shall apply to students while at Westshore, while going to and from school, and while attending any school curricular or extra-curricular function or activity.

The school code of conduct clearly outlines the expectations and regulations that are put in place at Westshore to ensure the safety and welfare of all. The code includes expectations for conduct as well as consequences for failure to meet those expectations. The goal of the code of conduct is to create a safe, positive and respectful environment in which successful learning can take place.

Conduct Expectations

The staff at Westshore believes that appropriate student conduct which is based on respect for oneself, for others, and their learning environment is essential to the development of responsible citizens. Student conduct shall be in accordance with generally accepted community standards as defined by the BC Human Rights Code and appropriate for the educational environment. Appropriate behaviour is a responsibility shared among the students, their parents, the school system, and the community.

The Code of Conduct will be discussed with students at the beginning of the school year and posted in prominent places at each WestShore Campus.

At WestShore and all District schools a "safe and caring school environment" is defined as one that is free of acts of:

- Bullying, harassment, threat and intimidation
- Violence of any form
- Verbal, physical or sexual abuse
- Discrimination, especially based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation (BC Human Rights Code)
- Theft
- Vandalism



At WestShore and all District schools a safe and caring school environment will not tolerate the presence of:

- Intoxicating substances
- Weapons and explosives
- intruders or trespassers

WestShore School requires students to observe the following expectations:

1. Attend school regularly, be punctual, and take responsibility for their own learning. Student success occurs when students come to class ready, willing and able
2. Observe school rules and the school code of conduct
3. Respect the rights of others and their property
4. Respect the health and safety of others
5. Respect the educational process and the learning environment of others
6. Respect the authority of all School District employees
7. Conduct themselves in a manner that brings credit to their school at all times

WestShore School prohibits the following:

1. Physical violence, intimidation or threats
2. The possession, use or distribution of illegal or restricted drugs, including alcohol
3. The carrying or possession of weapons or simulated weapons
4. Verbal abuse, profanity, racism, and sexism
5. Written abuse or comments prohibited under the B.C. Human Rights Code communicated in publications including: (cyber bullying, graffiti, student publications, blogs, websites or any other form of communication)
6. Disruption of the classroom or learning environment
7. Vandalism of school property
8. Smoking

** As a result of the Clean Air by-law (September 1996) smoking is not permitted anywhere on school property. Students who do not comply with this by-law are subject to a fine of \$50.00.*

Breaches of these rules including the defiance of school authority will be viewed most seriously and may result in suspension, possibly dismissal. In some cases, it may be appropriate for the school to involve the participation of the Police.

Parents and students should know the Board authorizes administrative officers, teachers, and other appropriate personnel at Westshore to discipline students, in the classroom, the school at large and in extra-curricular situations.



Consequences and Disciplinary Procedures

Disciplinary action at Westshore will be determined by each individual situation. All students and parents should recognize and respect the disciplinary role of the teacher and the administration in the classroom, in the school at large and during all extra-curricular situations. In addition, other adults such as supervisory and classroom aides, as well as office and custodial personnel, may play an important role.

Disciplinary actions may take a variety of forms which may include, but not be limited to, reprimand, detention(s), service work and loss of privileges. Specific disciplinary actions for the following are:

Alcohol and Drugs

The school will not tolerate any involvement by students with alcohol or other non-prescription drugs. Involvement includes suspicion of substance usage, possession of the substance at school whether it is used or not, or being under the influence of alcohol or a drug while at school or at school sponsored activities whether on or off the main campus. Involvement with alcohol or drugs will lead to an immediate suspension from school. As well, the local police may be informed. Upon returning to classes students will be expected to meet with school administrators. Students will be required to complete the PASS Program requirements and may be required to meet with the school Youth and Family Counselor to explore the need for drug and alcohol counseling. If the behavior persists, students can expect meetings with teachers and administrators to discuss their behavior, and if drug/alcohol use persists, meetings involving administrators, students and their parents will follow.

If no positive change is seen, students may be withdrawn from the regular school timetable and scheduled into Distributed Learning courses. Students will work from home and have access to teacher assistance in the Storefront on specifically scheduled days. Students have the opportunity to earn credibility and subsequent re-enrolment in the regular school timetable in the following semester. Failure to demonstrate progress may result in a student being denied the privilege of attending Westshore.

Student Parking/Volunteer Drivers

Students may park in the parking spaces available in the school parking lot. Students are prohibited from parking in parking spaces assigned to businesses located in the commercial building in which the school is located.

Irresponsible vehicle operation will result in cancellation of parking privileges.

UNDER NO CIRCUMSTANCES ARE STUDENT DRIVERS PERMITTED TO DRIVE OTHER STUDENTS TO SCHOOL FUNCTIONS DURING SCHOOL HOURS.



Personal Conduct

WestShore's guiding principle is RESPECT: respect for others, respect for self, and respect for the environment. All students attending Westshore are expected to behave in a respectful manner at all times while at school or engaged in off school activities and events. In keeping with this, the following behaviors are considered unacceptable:

- Use of inappropriate language
- Bullying or any form of intimidation
- Vandalism
- Failure to respect diversity
- Horseplay
- Defiance
- Disruptive Behavior
- Leaving Class without permission
- Excessive in-class talking
- Rude or discourteous behavior

It is expected that staff and students demonstrate Personal Conduct at all times.

At Westshore, substitute teachers, visitors and guest speakers are our guests and therefore the recipients of our hospitality.

Substitute Teachers and Visitors / Guest Speakers

Students must maintain the same level of respect as they would for staff.

Students will be held accountable for poor choices made when working with substitute teachers and visitors. Accountability follow up may include:

- Removal from class and alternative paper-based assignments will be provided e.g. writing of an essay outlining issues (respect, human rights, social justice, student success, etc.)

Students must do all assigned work provided in a timely manner.



Notification

In the event of serious breaches of the code of conduct, school officials may have a responsibility to advise other parties including but not limited to:

- Parents
- District Officials
- Police
- Government officials including social workers, youth workers, health care officials, and parole officers.

I _____ parent of _____ have read and understand the WestShore Centre for Learning & Training Code of Conduct.

I _____ as a student of WestShore Centre for Learning & Training understand and agree to comply with the Code of Conduct.

Signature of Parent

Signature of Student